

CITY OF YORBA LINDA-FILM PERMIT

4845 Casa Loma Avenue
Yorba Linda, CA 92886

Date Rec'd _____

Organization/Business: _____

Contact Person: _____

Address: _____

Phone Number: _____ FAX Number: _____ Email: _____

Location of Filming/Address: _____

Date(s) and Hours of Filming: _____

Describe the filming event:

Applicant's Name/Signature:

Print Name

Signature

Date

For Department Use Only

Conditions of Approval:

The film application was reviewed and **Approved / Denied**.

Signature Mark Aalders, Assistant to the City Manager
(714) 961-7106

Date

CITY OF YORBA LINDA FILM PERMIT CHECKLIST

1. ____ Film Permit Fee in the amount of \$250.00 made payable to City of Yorba Linda.

2. ____ Obtain a Certificate of Insurance proving general liability coverage of \$1,000,000 per occurrence. The Certificate must list the City of Yorba Linda as additional insured (in the policy or in an endorsement) and it shall be shall be endorsed as follows:

“The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the use of this film permit.”

The general liability coverage must also include a primary/non-contributory endorsement.

3. ____ Sign the appropriate Hold Harmless and Indemnity Agreement(s).

4. ____ Provide evidence such as a notice and signature sheet to City of Yorba Linda that all affected residents and businesses in the filming area have been notified and approve of the film shoot. You may use the lines below for this purpose or create your own flyer for distribution and signatures.

<u>Resident/Business</u>	<u>Address</u>	<u>Authorization/Signature</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

5. ____ Identify all equipment that will be used in the filming with particular emphasis on the number of cars and trucks that will be brought to the filming location.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

6. ____ Prepare and submit a Parking Diagram to City of Yorba Linda which must be approved by the Traffic Engineer.

7. ____ Will your filming in any way disrupt or impede the flow of traffic? Yes ____ No ____

If yes, please complete the attached “Traffic Control Checklist”.

8. ____ Are you filming in a City park? Yes ____ No ____

Call the Parks and Recreation Department at (714) 961-7160 to make a reservation and/or to ensure there is no scheduling conflict. Upon approval, prepare and submit a park sketch/diagram(s) as an attachment to this film permit. The park diagram must be approved by the Parks and Recreation Superintendent.

Parks & Recreation Department Authorization

9.____ Do you require a noise permit (sound effects, music, etc.)? Yes ____No ____

Call the City Clerk's Office at (714) 961-7150 to obtain a noise permit application.

City Clerk's Office Authorization

10.____ Do you require a special events permit (500 people or more on-site for the film shoot)? Yes ____No ____

Call the Community Preservation Division at (714) 961-7136 to obtain a special events application.

Community Preservation Division Authorization

11.____ Do you require law enforcement presence for security purposes? Yes ____No ____

Orange County Sheriff's Department (OCSD) approval as needed. OCSD will provide security if specifically requested for the film shoot. The applicant will be responsible for paying for all OCSD costs.*

OCSD Authorization

12.____ Do you require fire department presence for any fire scenes, incendiary devices, fireworks, etc.? Yes ____No ____

Orange County Fire Authority (OCFA) approval as needed. OCFA may require additional forms. The applicant will be responsible for paying all OCFA costs.*

OCFA Authorization

*Public safety agencies contact numbers (**Dial 9-1-1 in an emergency**):

Orange County Fire Authority
1 Fire Authority Rd., Irvine, CA 92602
(714) 573-6000

Yorba Linda Police Services Facility (OCSD)
20994 Yorba Linda Boulevard (located at Arroyo Park)
Monday through Friday, 8am to 5pm
(714)779-7098

**CITY OF YORBA LINDA
TRAFFIC CONTROL CHECKLIST**

1. ____ Describe the dates, times, and **streets** that will be affected by the filming:

2. ____ Complete and submit an Encroachment Permit Application to the City of Yorba Linda Engineering Department.

3. ____ Prepare and submit a Traffic Management Plan including the barricading and signing to be used. The Traffic Management Plan must be approved by the Traffic Engineer.

Engineering Department Authorization

4. ____ Orange County Sheriff's Department (OCSD) approval as needed. OCSD will provide traffic control if specifically requested for the film shoot. The applicant will be responsible for paying for all OCSD costs.

OCSD Authorization

CITY OF YORBA LINDA
HOLD HARMLESS AND INDEMNITY AGREEMENT

(Company Name) _____ agrees to defend, indemnify, and hold harmless City of Yorba Linda, its elected officials, officers, employees, agents and volunteers from any and all actual or alleged claims, demands, causes of action, liability, loss, damage, or injury, to property or persons, including wrongful death, whether imposed by a court of law or by administrative action of any federal, state, or local governmental body or agency, arising out of or incident to any acts, omissions, negligence, or willful misconduct of (Company Name) _____, its personnel, employees, agents, or contractors in connection with or arising out of use of this film permit. This indemnification includes, without limitation, the payment of all penalties, fines, judgments, awards, decrees, attorneys' fees, and related costs or expenses, and the reimbursement of City of Yorba Linda, its elected officials, officers, employees, and/or agents for all legal expenses and costs incurred by each of them. This indemnification excludes only such portion of any claim, demand, cause of action, liability, loss, damage, penalty, fine, or injury, to property or persons, including wrongful death, which is caused solely and exclusively by the negligence or willful misconduct of City of Yorba Linda as determined by a court or administrative body of competent jurisdiction.

(Company Name) _____'s obligation to indemnify shall survive the expiration or termination of this film permit, and shall not be restricted to insurance proceeds, if any, received by Agency, its elected officials, officers, employees, agents or volunteers.

(Company Name) _____ agrees to waive all subrogation rights against the City of Yorba Linda.

Signature

Title

Representing: _____
Company Name

Address

Date: _____

CITY OF YORBA LINDA
HOLD HARMLESS AND INDEMNITY AGREEMENT V.2

I, _____, an employee of (Company Name) _____ agree to defend, indemnify, and hold harmless City of Yorba Linda, its elected officials, officers, employees, agents and volunteers from any and all actual or alleged claims, demands, causes of action, liability, loss, damage, or injury, to property or persons, including wrongful death, whether imposed by a court of law or by administrative action of any federal, state, or local governmental body or agency, arising out of or incident to any acts, omissions, negligence, or willful misconduct of (Company Name) _____, its personnel, employees, agents, or contractors in connection with or arising out of use of this film permit. This indemnification includes, without limitation, the payment of all penalties, fines, judgments, awards, decrees, attorneys fees, and related costs or expenses, and the reimbursement of City of Yorba Linda, its elected officials, officers, employees, and/or agents for all legal expenses and costs incurred by each of them. This indemnification excludes only such portion of any claim, demand, cause of action, liability, loss, damage, penalty, fine, or injury, to property or persons, including wrongful death, which is caused solely and exclusively by the negligence or willful misconduct of City of Yorba Linda as determined by a court or administrative body of competent jurisdiction.

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I, _____ agree to waive all subrogation rights against the City of Yorba Linda.

Signature

Title

Representing: _____
Company Name

Address

Date: _____