



CITY OF YORBA LINDA
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BUILDING DIVISION (714) 961-7120

Procedure No. 007

Procedure Subject: Asbestos Disclosure Procedure
Effective Date: 6-11-12
Revised:

Identified below is the procedure to be followed by Building Division staff for processing a building permit or a demolition permit with the possibility of asbestos being present in the structure. Additions, remodeling of an existing structure, partial or total structure demolition work to a structure which may have asbestos in the structure materials requires compliance with the following items prior to building permit issuance.

1. The following types of additions, remodeling or demolition require notification of SCAQMD in accordance with this procedure.
 - a. Any addition, remodeling or demolition of a commercial building in which 100 square feet or more of asbestos-containing material are removed or stripped.
 - b. Any addition, remodeling or demolition of a single-unit dwelling in which 100 square feet or more of asbestos-containing material are removed or stripped and the addition, remodeling or demolition is not personally conducted by the owner-occupant of the single-unit dwelling.
2. The following types of additions, remodeling or demolition projects are exempt from any asbestos notification procedure as required by this Asbestos Disclosure Procedure and SCAQMD.
 - a. Projects (Commercial) in which less than 100 square feet of surface area of asbestos-containing material are removed or stripped. (Rule 1403 (j)(1) and (2) AQMD Guidelines)
 - b. Projects by an owner-occupant of a residential single-unit dwelling who personally conducts a renovation activity at that dwelling. (Rule 1403(j)(9) AQMD Guidelines)
 - c. Projects consisting of renovation activities of residential single-unit dwellings in which less than 100 square feet of surface area of asbestos-containing material are removed or stripped. (Rule 1403(j)(10) AQMD Guidelines)

Note: It shall be assumed by the Building Division staff that any existing construction may contain asbestos and meets the definition of "asbestos-containing Material" as used in the AQMD Guidelines.

3. All applicants for an addition, remodeling or demolition shall complete the attached form when the

addition, remodeling or demolition meets or exceeds the requirements of Item 1 above. When the second box "CONTRACTOR" is checked by the applicant, Building Division staff shall FAX a copy of the form to SCAQMD. A copy of the completed form for the project shall be maintained with the Building Division permanent records for that permit.

Building Official