



**City of Yorba Linda**  
**COMMUNITY PRESERVATION OFFICE**  
 4845 Casa Loma Avenue, Yorba Linda, 92886  
 (714) 961-7138, Fax: (714) 993-9148

TEMPORARY USE  
 PERMIT  
 No.: \_\_\_\_\_

Banner \_\_\_\_\_ Construction Trailer \_\_\_\_\_ Model Home Sales Office \_\_\_\_\_ Other \_\_\_\_\_

Applicant/Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Description of Event: \_\_\_\_\_

Address of Event: \_\_\_\_\_

Dates & Hours of Event: \_\_\_\_\_

Date banner installed: \_\_\_\_\_ Date banner removed: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*\*\*For Conditions See Reverse Side\*\*\*\*\***

I have read and understood the conditions on the reverse side of this document and by signing I agree to all terms and conditions. I understand that failure to comply may result in enforcement action.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\***CONDITIONS**\*\*\*\*\*

**FAILURE TO COMPLY WITH ALL CONDITIONS MAY RESULT IN ENFORCEMENT ACTION**

**Banners**

1. One banner not to exceed 20 consecutive days in a quarter. Grand opening banners not to exceed 45 consecutive days.
2. Banners shall be constructed of canvas, vinyl, or other weather resistant material and have metal eyelets attached to all four corners. The banner shall be maintained in a neat and tidy
3. Banners shall be mounted with all four corners securely attached to the face of the building and shall not cover windows/doorways.
4. Banners shall be mounted only on business exteriors owned/leased by applicant.
5. Banners shall not exceed 25 square feet.
6. \_\_\_\_\_

**Construction Trailer**

1. Certificate of general liability insurance coverage for a minimum of \$1,000,000.00 with the City of Yorba Linda named as an additional insured by means of an endorsement to the policy is required before approval.
2. 8-1/2" X 11" site plan showing where the trailer is going to be located on the property is required before approval.
3. Must obtain all required building permits, (i.e. temporary power pole, etc.).
4. \_\_\_\_\_

**Model Home Sales Office**

1. Certificate of general liability insurance coverage for a minimum of \$1,000,000.00 with the City of Yorba Linda named as an additional insured by means of an endorsement to the policy is required before approval.
2. \$10,000.00 Faithful Performance Bond (3 completed applications to the City Clerk's Office) is required before approval.
3. Planning Department approval of site plan showing the location of the sales office is required before approval.
4. \_\_\_\_\_

**Other**

1. Certificate of general liability insurance coverage for a minimum of \$1,000,000.00 with the City of Yorba Linda named as an additional insured by means of an endorsement to the policy is required before approval.
2. \_\_\_\_\_
3. \_\_\_\_\_