



PLANNING DIVISION
APPEAL FORM

Note: An appeal must be filed within 15 days of the action for which a review is sought.

Application type being appealed (*next to the fee is deposit based only):

Application Type	Appeal Fee	Application Type	Appeal Fee
<input type="checkbox"/> Accessory Dwelling Unit	\$500.00 set fee	<input type="checkbox"/> Lot Line Adjustment	\$1,000.00*
<input type="checkbox"/> Administrative Adjustment	\$500.00 set fee	<input type="checkbox"/> Sign Request	\$1,000.00*
<input type="checkbox"/> Conditional Use Permit (Residential)	\$1,000.00*	<input type="checkbox"/> Tentative Parcel Map	\$1,000.00*
<input type="checkbox"/> Conditional Use Permit (Commercial)	\$1,000.00*	<input type="checkbox"/> Tentative Tract Map	\$1,000.00*
<input type="checkbox"/> Design Review (Residential)	\$1,000.00*	<input type="checkbox"/> Variance	\$1,000.00*
<input type="checkbox"/> Design Review (Commercial)	\$1,000.00*	<input type="checkbox"/> Zone Change	\$1,000.00*
<input type="checkbox"/> City Councilmember _____	Fee waived	<input type="checkbox"/> Other _____	See Planner to determine fee

Please note: Fees are charged at a rate of \$255.00 per hour. Fees are charged to recover city costs for time spent preparing staff reports, provide assistance at the counter; attend the Planning Commission/City Council Meeting(s) to present the project; and conduct field investigations and take photographs.

APPELLANT: Name: _____

Address: _____

Telephone: _____

**APPEALING THE DECISION OF THE PLANNING COMMISSION RELATIVE TO THE ACTION
TAKEN ON:** _____.

(date)

ACTION BEING APPEALED: (Case No., Property Location)

REASONS FOR APPEAL: (Why are you appealing the decision? Please provide detailed reasons.)

Date _____ Signature of Appellant _____

FOR OFFICE USE ONLY

Please forward the application to the City Clerk's Department.

Date Appeal filed: _____ Fee received: _____

Hearing Date. An appeal shall be scheduled for a public hearing before the City Council at the next available meeting unless both applicant and appellant or reviewing body consent to a later date (YLMC Sec. 18.36.820)

cc: Appellant
Community Development Dept. (furnish one set of mailing labels for mailing)
File